



**4<sup>th</sup> IN-PERSON MEETING OF FAMILY PLANNING 2020  
REFERENCE GROUP  
April 16-17, 2014  
Bill & Melinda Gates Foundation, Conference Room: Lake  
Washington  
500 Fifth Avenue North, Seattle, Washington**

**Meeting Objectives & Key Actions**

- Task Team and Working Groups report on
  - Progress since September 2013 Reference Group Meeting
  - 2014 high-level work plan and Working Group work plans
- Strategic discussion on
  - Country-level data and progress
  - Creation of Rapid Response Fund
- Provide guidance on
  - Responding to country requests
  - Integrated knowledge sharing and accountability platform
  - Two-year stock-taking event to coincide with launch of second annual Progress Report
  - Strategy for supporting fulfillment of commitments
  - FP2020's level of engagement with the EXCELL Awards
- Seek Reference Group approval of
  - Process for updating/refining governance model
  - Terms of Reference for Consultative Network
  - Champions Framework

**Wednesday, April 16, 2014**

Time	Agenda	Presenter
8:30 - 9:00 am	----- <i>Breakfast</i> -----  <i>Morning Session Chair: Babatunde Osotimehin</i>	
9:00 - 9:30 am (30 minutes)	<p><b>1. Welcome and Introductions</b>  <u>Objective:</u> Approval of September 2013 Reference Group meeting minutes; Decisions taken by Co-Chairs between Reference Group meetings</p> <ul style="list-style-type: none"> <li>• Rapid Response Fund</li> <li>• Working Group Work Plans</li> </ul>	<p><b>Dr. Chris Elias</b>  <i>Bill &amp; Melinda Gates Foundation</i></p> <p><b>Dr. Babatunde Osotimehin</b>  <i>UNFPA</i></p>

**2. Global Collaboration & Country-level Progress**

9:30 - 10:05 am (15 minute presentation, 20 minute discussion)	<p><b>2.1 Topline Status on FP2020</b>  <u>Objective:</u> Present topline status on FP2020</p> <ul style="list-style-type: none"> <li>• Key highlights of progress</li> </ul>	<p><b>Valerie DeFillipo</b>  <i>FP2020</i></p>
10:05 - 10:20 am	----- <i>Coffee Break</i> -----	
10:20 - 11:15 am (30 minute presentation, 25 minute discussion)	<p><b>2.2 Recent Trends in DHS Results and their Implications for FP2020 Goals</b>  <u>Objective:</u> A trend analysis of key FP2020 indicators from about 12 of the 24 pledging countries that have had a DHS in the past 3 years; an analysis of the implications of the patterns and trends for reaching FP2020 goals will be also be presented</p>	<p><b>Dr. Jacob Adetunji</b>  <i>Senior Technical Officer USAID</i></p> <p><b>Emily Sonneveldt</b>  <i>Futures Institute</i></p>

**11:15 - 12:30 pm**  
(10 minute presentations,  
25 minute discussion)

### **2.3 FP2020 2014 Work Plan**

Objective: Present the 2014 high-level work plan for FP2020; share the Working Group work plans and their incorporation into the larger FP2020 work plan

Action: Review and endorse the Working Group work plans

**Valerie DeFillipo**

**Dr. Kechi Ogbuagu**  
UNFPA/Co-lead, Country  
Engagement Working  
Group

**Jessica Schwartzman**  
FP2020/Rights &  
Empowerment Working  
Group Manager

**John Skibiak**  
RHSC/Co-lead, Market  
Dynamics Working Group  
**Mabinty Koroma**  
FP2020/Market Dynamics  
Working Group Manager

**Dr. Marleen Temmerman**  
WHO/Co-lead, Performance  
Monitoring & Accountability  
Working Group

**12:30 - 1:30 pm**

-----Lunch-----

*Afternoon Session Chair: Chris Elias*

**1:30 - 2:30 pm**  
(20 minute presentation,  
40 minute discussion)

### **2.4 Reaching the Goals of FP2020: Country-level Progress to Date**

Objective: Provide snapshot of progress made in four FP2020 commitment-making countries; report on technical and financial support requested by countries and brainstorm challenges

Action: Provide guidance on how to respond to country requests; review algorithm to gauge adequacy in supporting fulfillment of these requests

**Valerie DeFillipo**

**Kechi Ogbuagu**

**2:30 - 3:30 pm**  
(20 minute presentation,  
40 minute discussion)

### **2.5 Rapid Response Fund**

Objective: Present creation of FP2020's Rapid Response Fund

Action: Discuss process by which the Rapid Response Fund monies will be allocated

**Chris Elias**

**3:30 - 3:45 pm**

-----Coffee Break-----

**3:45 - 4:45 pm**  
(20 minute presentation,  
40 minute discussion)

### **2.6 FP2020 Progress Report & Integrated Platform Update**

Objective: Provide an update on the annual Progress Report and timeline including

- Integrated knowledge sharing and accountability platform
- Two year stock-taking event

Action: seek guidance on opportunities and risks regarding the integrated knowledge sharing and accountability platform; seek input on a two year stock-taking event at time of launch of the second Progress Report

**Zahra Aziz**  
FP2020

**Valerie DeFillipo**

**4:45 - 5:05 pm**  
(10 minute video,  
10 minute discussion)

### **2.7 Main Kuch Bhi Kar Sakti Hoon – I, a woman, can achieve anything**

Objective: Present Population Foundation of India's new multimedia initiative

**Poonam Muttreja**  
Population Foundation of  
India

5:05 - 5:20 pm  
(15 minutes)

### Day One Wrap-up

Objective: Provide closing remarks on day one and an overview of day two agenda

Chris Elias  
Babatunde Osotimehin

6:00 pm

### Cocktail Reception

Location: Edgewater Hotel  
Restaurant  
*Transportation services provided*

Thursday, April 17, 2014

Time

Agenda

Introduction/**Presenter**

8:30-9:00 am

-----*Breakfast*-----

*Morning Session Chair: Chris Elias*

9:00-9:30 am  
(30 minutes)

### Day Two Overview

Objective: Deliver opening remarks and provide an overview of day two agenda

Chris Elias  
Babatunde Osotimehin

9:30 - 10:30 am  
(20 minute presentation,  
40 minute discussion)

### 2.8 Fulfilling Commitments made to FP2020

Objective: Seek strategic guidance on how FP2020 can help commitment-makers to fulfill their financial commitments

Chris Elias

Babatunde Osotimehin

Action: Provide guidance on how FP2020 can help countries to fulfill their commitments

10:30 - 10:45 am

-----*Coffee Break*-----

## 3. Operationalization and Refinement of FP2020 Governance Model

10:45 - 12:00 pm  
(30 minute presentation,  
45 minute discussion)

### 3.1 Refinement of FP2020 Governance Model

Objective: Present findings and recommendations from analysis of the operationalization of FP2020's governance model to date

*Dr. Srishti Gupta*  
*McKinsey & Company*

Action: Approve process for developing governance solutions in the coming months, in consultation with key FP2020 stakeholders, for presentation at next Reference Group meeting

12:00 - 12:15 pm  
(10 minute presentation,  
5 minute discussion)

### 3.2 FP2020 Consultative Network

Objective: Present proposed Terms of Reference for FP2020 Consultative Networks

Valerie DeFillipo

Action: Approve Terms of Reference for Consultative Network

12:15 - 1:15 pm

-----*Lunch*-----

*Afternoon Session Chair: Babatunde Osotimehin*

1:15 - 2:15 pm  
(20 minute presentation,  
40 minute discussion)

### 3.3 FP2020 Champions Framework

Objective: Present FP2020 Champions Framework; seek endorsement and approval from Reference Group

Valerie DeFillipo

Action: Endorse and approve the Champions Framework

**2:15 - 2:45 pm**  
(15 minute presentation,  
15 minute discussion)

### **3.4 EXCELL Awards**

Objective: Present proposed EXCELL Awards concept note; seek decision on FP2020's role in the awards moving forward

Action: Determine FP2020's level of engagement with the EXCELL Awards

**Emily Smith**  
FP2020

**2:45 - 3:15 pm**  
(15 minute presentation,  
15 minute discussion)

### **3.5 Looking Ahead: Fall 2014 Reference Group Meeting**

Objective: Share proposed agenda item for fall 2014 Reference Group meeting

- FP2020 Risk Mitigation Strategy

**Valerie DeFillipo**

**3:15 - 3:30 pm**  
(15 minutes)

### **Day Two Wrap-up**

Objective: Closing remarks of the meeting and an outline of next steps

**Chris Elias**  
**Babatunde Osotimehin**